



HUNGERHILL LANE
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15th October 2016

Dear Parent or Carer

CHATEAU DU BROUTEL 17 – 20th FEBRUARY 2017

This is to remind you that the final instalment for this trip (£60) is due the week after half term – Monday 31st October – Friday 4th November. There are a few people who are behind on payments, some having now missed 2 payments which is putting us in a precarious situation with the tour company. Therefore, they need to bring in the full amount by 4th November without fail please. This is vitally important as I have to send off the balance at the end of November and if we have not got enough money in the account to cover this payment the finance office will not be allowed to send the balance, which could endanger our booking. Here is a reminder of the summary of the payment schedule:

March – First deposit - £100 - already paid

A 2nd deposit of £75 must be paid between Monday 20 June and Friday 24 June – see below for details about paying

Third payment - £75 to be paid between Monday 12 September and Friday 16 September

Final payment - £60 to be paid between Monday 31st October and Friday 4 November

I am also sending you some medical forms and a behaviour contract which need to be completed and brought back to school by Friday November 4th at the latest. It is essential I have all the information requested for insurance purposes.

There is also a kit list attached – please note that old track suits/jogging bottoms and trainers will be ideal for our outdoor activities so if you are buying new items over Christmas please don't throw old ones out! No specialist equipment is needed but sleeping bags will be required.



Hungerhill Academy Trust
Company Number: 7939747

Registered Office: Hungerhill Academy Trust, Hungerhill School, Hungerhill Lane, Edenthorpe, DONCASTER, DN3 2JY
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I will be holding a Parent Information Evening on Thursday 26th January from 5.15 – 6.15pm when I can pass on all the details you need for the trip. Please put this date in your diary as it will be essential that someone attends on behalf of your child.

Please ensure that you have a passport in the name of your child that is valid for the dates of travel and that they also have a valid EHIC card (you can apply for these on line but beware you only use the Government website and are not duped into paying for this by unscrupulous websites as this is free). Students will not be allowed to travel without the correct documentation and it will not be possible to issue a refund in the event of this happening.

Can I issue a reminder about behaviour in and around school. When the trip was launched it was stipulated that the place on the trip would be dependent on satisfactory behaviour up to the trip departing and that pupils may be withdrawn from the trip in the event of persistent bad behaviour which could lead to financial loss for the parents/carers. Could you please discuss the importance of following instructions and obeying rules in the light of this as I would not like to have to remove people from the trip.

Please ensure all forms are returned as soon as possible but certainly no later than 4th November

Yours sincerely

Mrs. Karolewski (MFL Department)
Teacher i/c trip

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