

**KEY STAGE 4  
YEAR 11 R.O.A. JANUARY 2020**

Dear Parent/Carer,

Please find attached a copy of your child's Record of Achievement. The purpose of this report is to give you information about how your son/daughter is working to the demands of their KS4 courses and to inform you of their attainment level in each subject. Projected grades indicate the level your son/daughter might achieve if current progress is maintained. The ROA provides students with the opportunity to review their progress to date and set targets for the future.

Following consultation with students, staff and members of the Parent Advisory Group (PAG) we are continuing to trial the new format for the ROA which was introduced previously. Grades for attainment, attitude to learning and attitude to home learning will continue to be awarded. We have aligned the reporting with a number of employability skills which will be assessed through a range of learning opportunities. We have, therefore, replaced teacher comments with grades for four key employability skills, listed below:

- \* Communication
- \* Problem solving
- \* Teamwork
- \* Independence

Detailed grade descriptors for each of these can be found at the end of the report. There are also supplementary sheets at the back of the report showing your child's attendance, punctuality and events for the current academic year.

Students have been made aware of these key skills and the importance of demonstrating them across the curriculum. The Headteacher commends students with consistently outstanding attitude to learning across a range of subjects. Cases of poor or disappointing attitude to learning are fully investigated and interventions are put in place.

Continued overleaf . . .

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**REPLY SLIP: KS4 - YEAR 11 ROA – JANUARY 2020**

Please sign this slip to acknowledge receipt of the ROA and return it to the form tutor by Monday 4<sup>th</sup> February 2020. Please make a comment if you wish.

STUDENT'S NAME: \_\_\_\_\_

FORM: \_\_\_\_\_

SIGNED: \_\_\_\_\_  
Parent/Carer

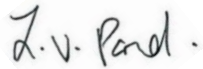
DATE: \_\_\_\_\_

Parental Comment:

You will have already received an invitation to the consultation evening on Thursday 30<sup>th</sup> January 2020. This will provide an opportunity for you to discuss the content of the report with the subject teachers. It is vital that the advice given by subject teachers in terms of improvement, both from assessments and at the consultation evening is acted upon.

We hope you feel fully informed in respect of the changes to our assessment and reporting policy in Year 11. If you have any queries please contact Miss R. Everley, Data, Timetable and Compliance Manager.

Yours faithfully,



Mrs. L. Pond  
Headteacher



Miss R. Everley  
Data, Timetable and Compliance Manager



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