

09 June 2020

Dear Parents/Carers,

We hope your child is managing to cope with this prolonged absence from school. Feedback from students and parents has been positive and we are already reviewing how the use of Teams can be further developed across all year groups. Recently Year 10 students engaged in Form Tutor meetings with a ratio of 1 teacher : 4 students which enabled staff to focus on pastoral issues such as well-being, as well as utilising the opportunity to provide a link with subject teachers to bridge any teaching and learning issues. Based on this success, we are hoping to be able to replicate this for other year groups, starting with Year 9. In addition, we are currently writing Form Tutor Reports for Year 9, to enable both parents/carers and students to receive some positive feedback to reflect their efforts and contributions throughout the year.

Finally, as previously communicated we would like to share with you our protocols for the Year 9 exams. As you are aware, your child was due to complete their Year 9 mock examinations this term. Due to the ongoing Covid-19 pandemic, this has not been possible. Upon school closure, your child was sent paper copies of their mock exam papers. Outlined below are the protocols that we would like you to follow so that mock examinations can be completed by your child at home.

**Re: Year 9 Exam Protocols**

- Attached is an exam timetable for mock exams which will take place in English, maths, and science.
- Distance learning set from 29th June onwards should support your child in preparing for their mock exams.
- During the week beginning 6th July, the week of the exams, your child should not be given any distance learning for any other subjects.
- We have made the decision that Year 9 mock exams will be conducted at home, as oppose to waiting for a time when students can safely return to school. We will ask that parents fully support their child and the school in ensuring that these are completed in exam conditions as the results of these exams will help inform future planning to enable teaching staff to address any gaps in learning. We will recommend, where possible, someone is able to supervise your child to ensure that they adhere to exam conditions. We appreciate that parents may be in work, if this is the case, we will trust your child's honesty and integrity in this matter.
- We also fully appreciate that although your child has been working remotely from home, they will not be as prepared for these exams as they would have been if they had been in school. However, given the Covid-19 crisis, this is unavoidable.
- On completion of the exams, we would ask that these are returned to school and placed in the box in the school reception at a time that is convenient. If exams are not returned until September, it will be hard for teaching staff to mark and utilise these for future planning.
- These will be marked by teaching staff during the six week's holiday. To help with sorting these, please can you ask your child to write their class teacher's name on the top of each paper.

## Exam Conditions

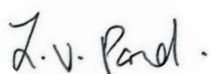
Your child:

- would benefit from completing exams in an environment where they will not be disturbed.
- should not have access to the internet, mobile phones or textbooks, exercise books, and revision guides.
- should have a clock clearly visible and should make a note of their start and end time, perhaps using an alarm.
- should try to complete the exam in black pen. They will also require a pencil and ruler for science and maths exams.
- should only use a calculator when instructed to do so on the paper.
- can have a drink available.
- should attempt to sit the exam in its entirety and only break if they need the toilet. Otherwise they will be disadvantaged further when they come to sit exams in Year 10 and 11.

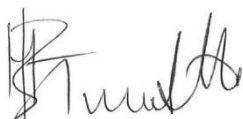
Should you believe that your child does not have the correct exam papers, please contact [admin@hungerhillschool.com](mailto:admin@hungerhillschool.com)

Your support with this is greatly appreciated.

Yours sincerely,




Mrs L Pond  
Interim Headteacher



Miss H Tredgett  
Assistant Headteacher



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Date	Exam	Length
Monday 6th July Morning	Paper 1 Maths	1 hour 30 minutes
Monday 6th July Afternoon	Paper 2 English Q 1 - 3 only. Insert Required Also	1 hour
Tuesday 7th July Morning	Science Sets 1 and 2 only Physics Higher Paper	1 hour
Tuesday 7th July Afternoon	Paper 2 Maths	1 hour 30 minutes
Wednesday 8th July Morning	Paper 2 English Q 5 only. Insert Required Also	45 minutes
Wednesday 8th July Afternoon	Science sets 3, 4, 5 only Chemistry Foundation Paper	1 hour
Thursday 9th July Morning	Paper 3 Maths	1 hour 30 minutes



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