

03 November 2022

Dear Parents/Carers,

Re: HPAG (Hungerhill Parent Advisory Group)

HPAG (Hungerhill Parent Advisory Group) is a group of Hungerhill parents/carers who meet throughout the year to discuss current issues and feedback to the school in a productive and proactive environment, the agenda for the meetings is coordinated by parents/carers and the school in an aim to develop our partnership. Any parents/carers are invited to join this group, as the more varied representation the more purposeful the feedback and outcome.

The first meeting of the year was held on Monday 31 October. Please see website link for the agenda and minutes [Hungerhill School - HPAG](#). An overview of the main issues and responses are listed within this letter.

Pre-Loved Uniform

As you will be aware, at Hungerhill we facilitate a 'pre-loved uniform shop' that enables the recycled use of school garments that can help families with uniform costs.

Parents/Carers said:

That knowledge of this initiative is not widespread across our school community and for some parents/carers who have tried to obtain uniform, they are unsure of the process of how to make a request and have had difficulty contacting the school via telephone.

We responded:

A communication was sent to all parents/carers on 1 November outlining the purpose of our pre-loved uniform shop. This included an explanation of how and where donations of uniform can be made and also how items can be requested. We have devised two methods for such requests – an on-site and an on-line method. Both are outlined below:

Item Requests

On site - We have introduced a '**request form**' that will be located within reception - simply identify the uniform items required, including sizes, and we will contact you when the items are ready for collection.

On line - Requests can be made via the '**contact us form**' on the school website (link here - <https://www.hungerhillschool.com/page/?title=Contact+Us&pid=2>) Simply complete the details, identifying what uniform items are required, including sizes, in the message box, stating Uniform Request as the message recipient.

Donations

Any surplus uniform can be donated via the main school reception where there are several boxes where items can be left. From here we then take responsibility for cleaning and ironing all clothing ready for redistribution.

Due to the varying growth rates of students during their time at secondary school, we appreciate the costs related to uniform can escalate and we therefore continue to encourage all families to support with this initiative where possible. We are very thankful to those parents/carers who have already generously supported this provision. In addition, we have in fact expanded this to include prom wear. If this is an initiative you can support or wish to utilise, please contact us via our online form stating 'prom outfit request' and we will be in touch.

Toilets

Students said:

Toilets had long queues and they couldn't get to them fast enough.

We responded:

We have opened up more toilets around school so that all students can have more access to these. As a Leadership Team we are monitoring this situation closely ourselves. The queues for the toilets have dissipated, and we feel that the students are making more use of the other toilets that are open.

We have attempted to allocate toilet areas, but we also appreciate that some students may get confused by this, so gentle reminders are offered.

Year 7 & 8 – English block toilets

Year 9 – West block

Year 10 – Main block

Year 11 – Music area

During HPAG it was noted that there are a large number of students to the number of toilets we have around the school site (as is the case in most secondary schools). We know the importance of liquid intake and want to continue to monitor this capacity matter. We will keep toilets as a standing matter for the HPAG agenda.

Lates to Lessons

PAG said:

More clarity in terms of what is needed from the school with regards to the late to lesson message:

We responded:

As a school we want to work together with our parents/carers to ensure the outcomes for your children are the best they can be.



Lates to lessons are communicated with parents/carers. These are shared to ensure you can have open dialogue with your child. There will be times when a child is legitimately late to a lesson, for instance they have ran an errand or needed first aid. The message is intended to open dialogue between school, parents/carers and the students. With this in mind, we have a set allocation whereby a child is permitted a maximum of 5 lates in a week before an additional sanction is applied. This ensures that legitimate reasons are not penalised.

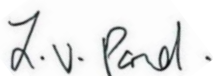
Communication is sent regardless, but please be assured, that if your child does not receive more than 5 in a week these are completely disregarded. Each week we start a fresh also. The communication tool is to allow you to know we are safeguarding your child and want to be as transparent as possible in terms of location and access to learning. It also allows us all to identify any patterns with regards to lates so any underlying issues can be swiftly addressed.

The next HPAG meeting is scheduled for Monday 20 February 5.30-6.30pm. If you would like to become part of this group and help shape the future of the school whilst developing the relationship between school, parents/carers and the local community, please complete the following form:

<https://forms.office.com/r/PmENFbF8mL>

Thank you, as always, for your support. We look forward to continuing to work together with you and your child over the coming years.

Yours sincerely



Mrs L Pond
Headteacher



Mr P Storey
Deputy Headteacher



Mrs J Laidlaw
Deputy Headteacher



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